

Board of Road Commissioners Meeting  
County Services Building  
January 29, 2025

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, January 29, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, Heykoop, LaFever.

Staff present: Timmer, Holmes, Terryn, Curtis.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Lance VanSickle, Elbridge Township Supervisor; Dave Leonard, Colfax Township Supervisor; Brooke Stapel, Leavitt Township Supervisor; Craig Mast, Oceana County Sheriff; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Parks and Recreation; Laura Ackerman, Oceana County Conservation District; Savannah LaFever, City of Hart resident; Pete Lundborg, Pentwater Township resident; Stephanie Hughes, Golden Township resident; and Gina Haisman, Claybanks Township resident.  
**TOTAL: 12 visitors.**

## **AGENDA**

Motion by Gowell and supported by Heykoop to approve the amended Agenda items for discussion.

1. February Board Meeting Dates
2. "Closed Session/Collective Bargaining Agreement"

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes.

Motion carried.

## **CITIZEN'S PARTICIPATION**

Gina Haisma spoke briefly regarding a letter she received from the Road Commission regarding her fence that was in the Right-of-Way (ROW) that was removed by the Road Commission on Scenic Drive in Claybanks Township.

Sheriff Craig Mast presented the Board Members with a copy of the 2024 accident reports for all Oceana County Police Agencies and also read the report aloud to the public in attendance.

## **APPROVAL OF MINUTES**

Motion by Gowell and supported by Heykoop to approve the Minutes of the January 8, 2025 Regular Board Meeting.

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes.

Motion carried.

## **APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Heykoop to approve the following Vouchers as presented.

Voucher No. 72398 (Accounts Payable 1-15)	\$ 168,411.36
Voucher No. 72399 (Payroll 1-15)	\$ 110,789.07
Voucher No. 72400 (Accounts Payable 1-22)	\$ 2,246.12
Voucher No. 72401 (Accounts Payable 1-29)	\$ 206,667.96
Voucher No. 72402 (Payroll 1-29)	<u>\$ 106,596.41</u>
	\$ 594,710.92

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes.  
Motion carried.

## **RESOLUTION NO. 1 – FEBRUARY 2025 BOARD MEETING DATES**

Motion by Heykoop and supported by Koch to terminate the February 12<sup>th</sup> and February 26<sup>th</sup> Board Meetings dates and have one (1) Board Meeting on February 19<sup>th</sup>.

Roll call vote: Heykoop – yes; Koch – yes; Gowell – yes; LaFever – yes; Myers – yes.  
Motion carried.

## **STAFF REPORTS**

The State crew did winter snow and ice removal, drift removal and pushed banks back, and patched with the hot box.

The M-20 and Hart crews patched various roads with the hot box, winter snow and ice removal, and drift removal and pushed banks back.

Traffic Services has worked on asset management, Road Soft, permits, sign repairs, permits, and supervised the sign crew.

Mark Timmer reviewed bills and finances with the Clerk and Finance Director. Worked to finish the RAISE Grant (which is now called Build Grant), Clerk and Mark had a Teams meeting with Grant Writer, and the Clerk uploaded the documents and submitted Grant to the Federal Government. Shop Foreman, Dan Terryn moved the Clerk to a temporary office to finish the painting in the front office. The Sign Shop Foreman and Engineering Technician have now been moved to a new office. Mark attended the MCRCSIP Manager's Workshop in Lansing, finished Collective Bargaining and settled Labor Agreement with the Union (Union voted to approve the contract), and the On-Call Foremen attended the MCRCSIP "Reasonable Suspicion" and "Accident Investigation" meeting in Coopersville.

**RESOLUTION NO. 2 – ENTER INTO CLOSED SESSION**

Motion by Gowell and supported by LaFever to enter into CLOSED SESSION at 10:27 AM for discussion on Collective Bargaining Agreement.

Roll call vote: Gowell – yes; LaFever – yes; Koch – yes; Heykoop – yes; Myers – yes.  
Motion carried.

**RESOLUTION NO. 3 – RETURN FROM CLOSED SESSION TO REGULAR SESSION**

Motion by Heykoop and supported by Gowell to return from CLOSED SESSION and go back into the Regular Board Meeting at 11:10 AM.

Roll call vote: Heykoop – yes; Gowell – yes; Koch – yes; LaFever – yes; Myers – yes.  
Motion carried.

**RESOLUTION NO. 4 – COLLECTIVE BARGAINING AGREEMENT**

Motion by Gowell and supported by Heykoop to accept the Collective Bargaining Agreement between Oceana County Road Commission and United Steelworkers AFL-CIO-CLC Local 8986.

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes.  
Motion carried.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 11:12 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
Finance/HR Director

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**WILLIAM MYERS**  
Chairman

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**FEBRUARY 19, 2025**

**DATE**